

License Activation and Deactivation Manual

ZKBio WDMS

Date: April 2024

Software Version: 9.0.2

Doc Version: 2.0

English

Thank you for choosing our product. Please read the instructions carefully before operation. Follow these instructions to ensure that the product is functioning properly. The images shown in this manual are for illustrative purposes only.



For further details, please visit our Company's website
www.zkteco.com.

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If there is any issue related to the product, please contact us.

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About the Company

ZKTeco is one of the world's largest manufacturer of RFID and Biometric (Fingerprint, Facial, Finger-vein) readers. Product offerings include Access Control readers and panels, Near & Far-range Facial Recognition Cameras, Elevator/floor access controllers, Turnstiles, License Plate Recognition (LPR) gate controllers, and Consumer products including battery-operated fingerprint and face-reader Door Locks. Our security solutions are multi-lingual and localized in over 18 different languages. At the ZKTeco state-of-the-art 700,000 square foot ISO9001-certified manufacturing facility, we control manufacturing, product design, component assembly, and logistics/shipping, all under one roof.

The founders of ZKTeco have been determined for independent research and development of biometric verification procedures and the productization of biometric verification SDK, which was initially widely applied in PC security and identity authentication fields. With the continuous enhancement of the development and plenty of market applications, the team has gradually constructed an identity authentication ecosystem and smart security ecosystem, which are based on biometric verification techniques. With years of experience in the industrialization of biometric verifications, ZKTeco was officially established in 2007 and now has been one of the globally leading enterprises in the biometric verification industry owning various patents and being selected as the National High-tech Enterprise for 6 consecutive years. Its products are protected by intellectual property rights.

About the Manual

This manual introduces the activation and deactivation of **ZKBio WDMS Software License**.

All figures displayed are for illustration purposes only. Figures in this manual may not be exactly consistent with the actual products.

Document conventions

Conventions used in this manual are listed below:

Symbols

Convention	Description
	This represents a note that needs to pay more attention to.
	The general information which helps in performing the operations faster.
	The information which is significant.
	Care taken to avoid danger or mistakes.
	The statement or event that warns of something or that serves as a cautionary example.

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1 Overview

ZKBio WDMS offers unified management for time and operational safety, allowing customers to continuously enhance safety protocols. It provides a simple and efficient platform to manage all time and security-related aspects in one place.

Features

- With a powerful data handling capacity, the system can manage the attendance data of 10,000 employees.
- The visual and reliable operating procedure gives you years of attendance management experience.
- Automatic user management makes the system simpler and more efficient.
- The hierarchical management ensures user data security.
- The real-time data processing system ensures data availability to the administrators at any time.

2 License Update Information

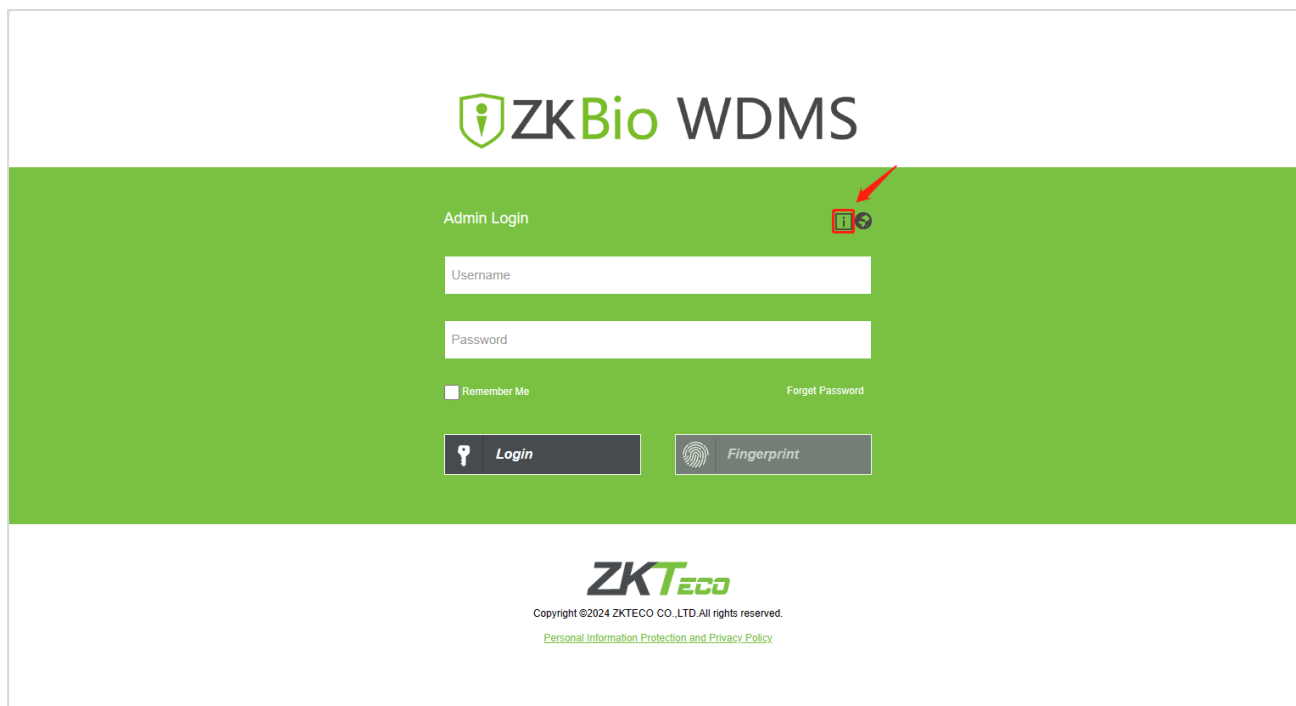
You can view the software version and license details in the **About** option. It also provides numerous facilities such as;

- Online Activation
- Offline Activation
- License Update
- Export & Import License
- Downloading Mobile App, and more.

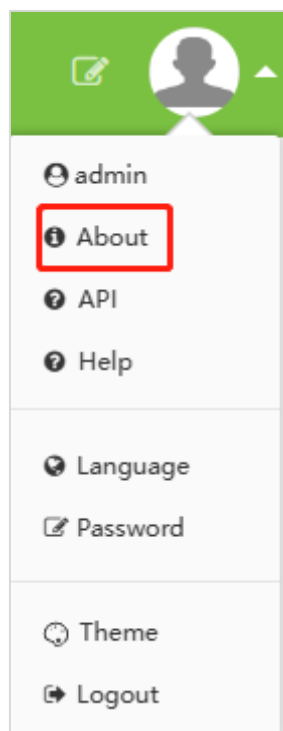
You can also download the fingerprint driver for using the USB fingerprint reader with your PC.

Below are the two methods to go to the **About** interface:

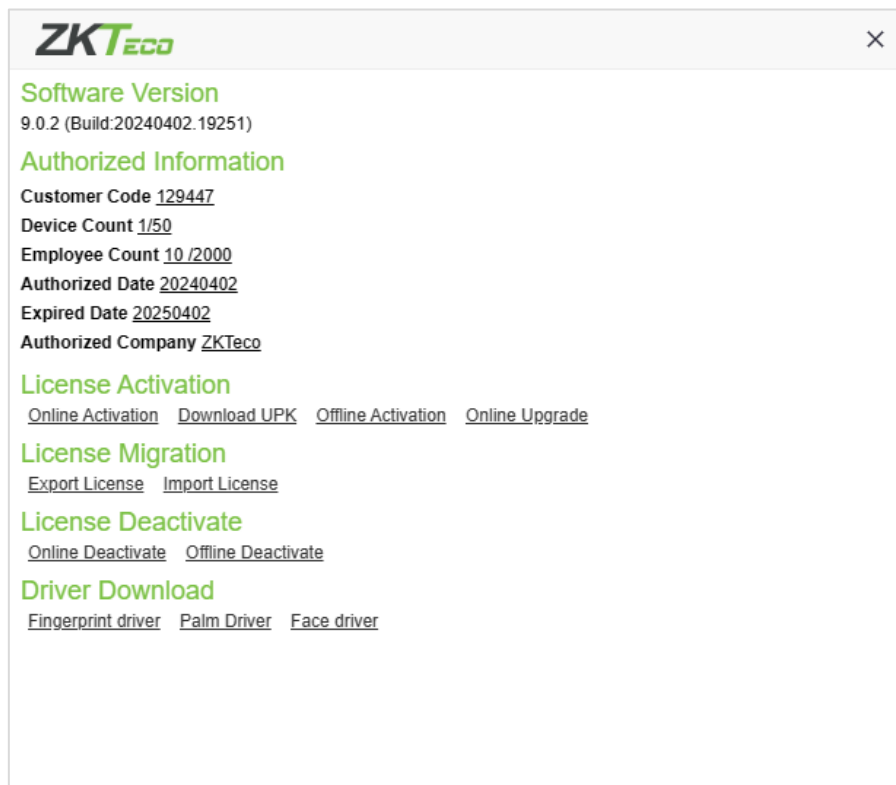
- **Method 1:** On the **Login** page, click **About** to view the About interface.



- **Method 2:** Log in to the ZKBio WDMS software, click the profile icon , and then click **About** from the menu list.



About interface

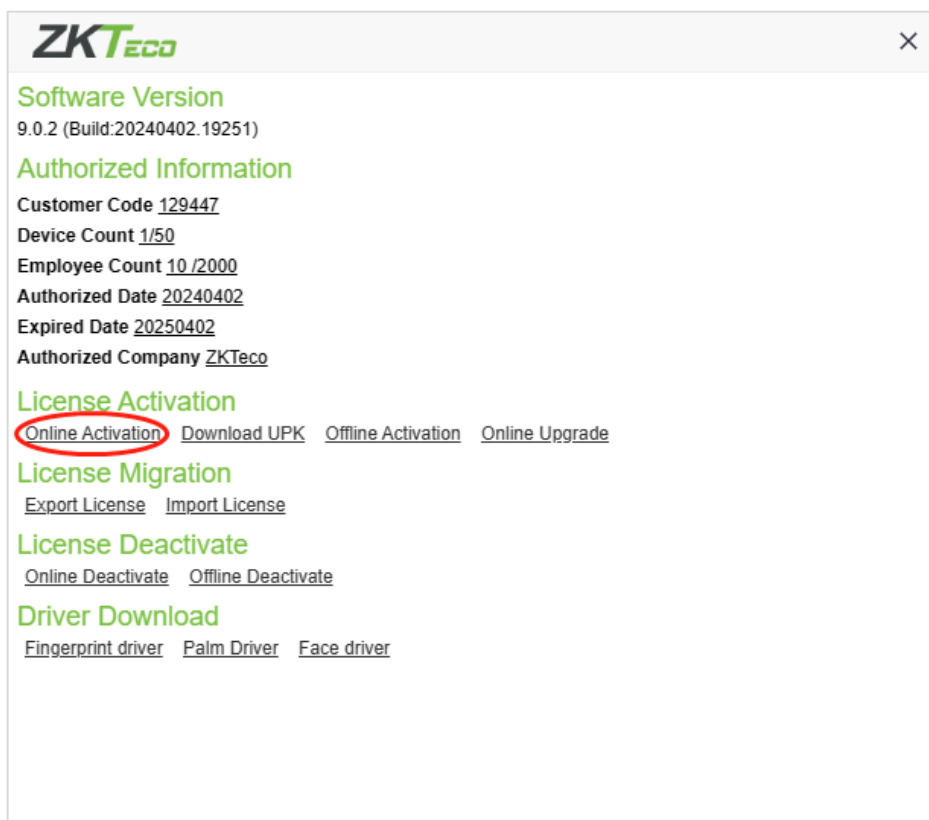


2.1 Online Activation

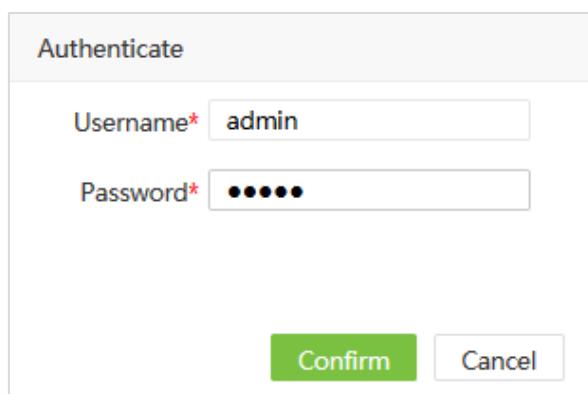
This method is used for activating the software using an internet connection. In the case of software re-installation, please use this same method to activate the software again.

Before using this function, you should get the **.xml** document from your dealer for online activation.

- On the **About** interface, click **Online Activation** to perform the online license activation process.

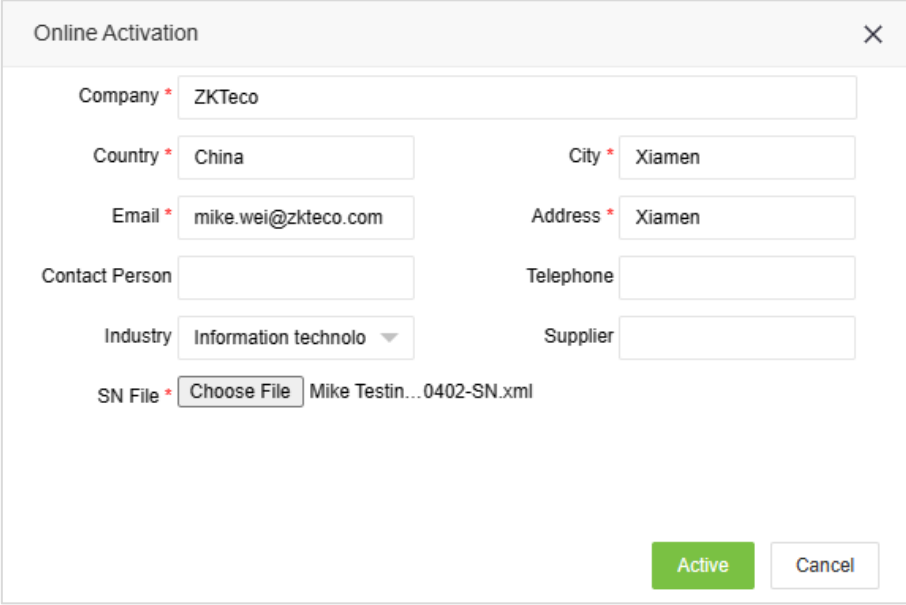


- On the **Authenticate** window, fill in the authentication information, that is the **Super Admin** username and password to process the online activation.



- On the **Online Activation** window, fill in the necessary registration information.

- On the **SN File** field, click **Browse** to select the xml file **XX_SN.xml** received from the sales team, and then click **Active** to activate your software.



The image shows a software window titled "Online Activation" with a close button (X) in the top right corner. The window contains several input fields for user information, arranged in two columns. The fields are: Company (ZKTeco), Country (China), City (Xiamen), Email (mike.wei@zkteco.com), Address (Xiamen), Contact Person (empty), Telephone (empty), Industry (Information technolo... with a dropdown arrow), and Supplier (empty). At the bottom, there is an "SN File" field with a "Choose File" button and the text "Mike Testin...0402-SN.xml". In the bottom right corner, there are two buttons: "Active" (green) and "Cancel" (white).

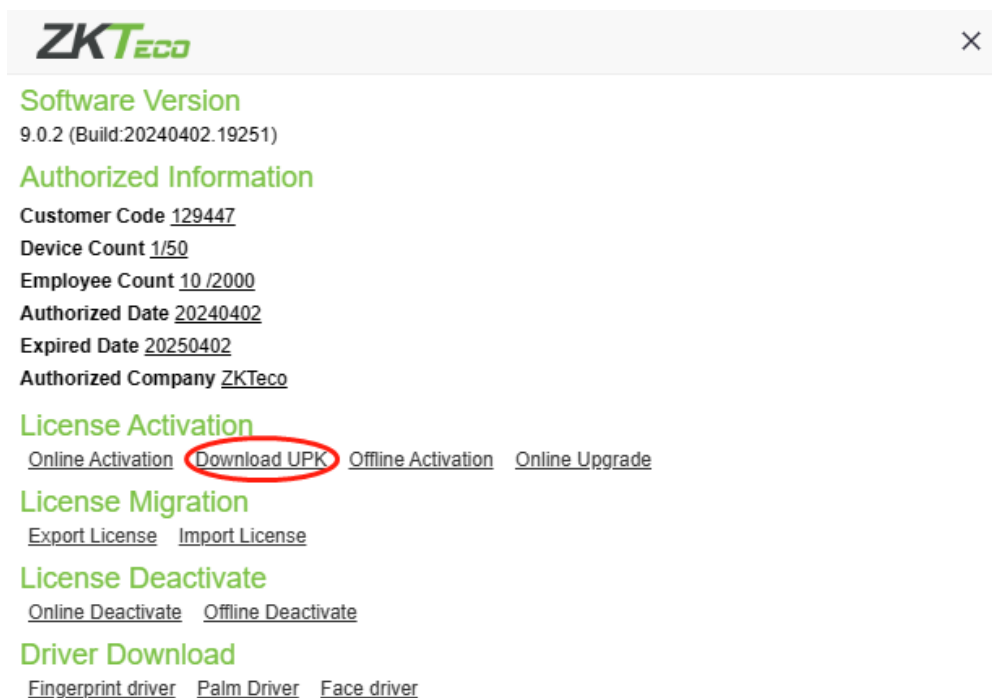
Company *	ZKTeco		
Country *	China	City *	Xiamen
Email *	mike.wei@zkteco.com	Address *	Xiamen
Contact Person			
Industry	Information technolo ▼	Telephone	
Supplier			
SN File *	Choose File	Mike Testin...0402-SN.xml	

Active Cancel

2.2 Offline Activation

This method is used when the computer is disconnected with the network.

- On the **About** interface, click **Download UPK** to perform the online license activation process.



- On the **Authenticate** window, fill in the authentication information, that is the **Super Admin** username and password.

The 'Authenticate' window contains two input fields: 'Username*' with the value 'admin' and 'Password*' with masked characters. At the bottom are 'Confirm' and 'Cancel' buttons.

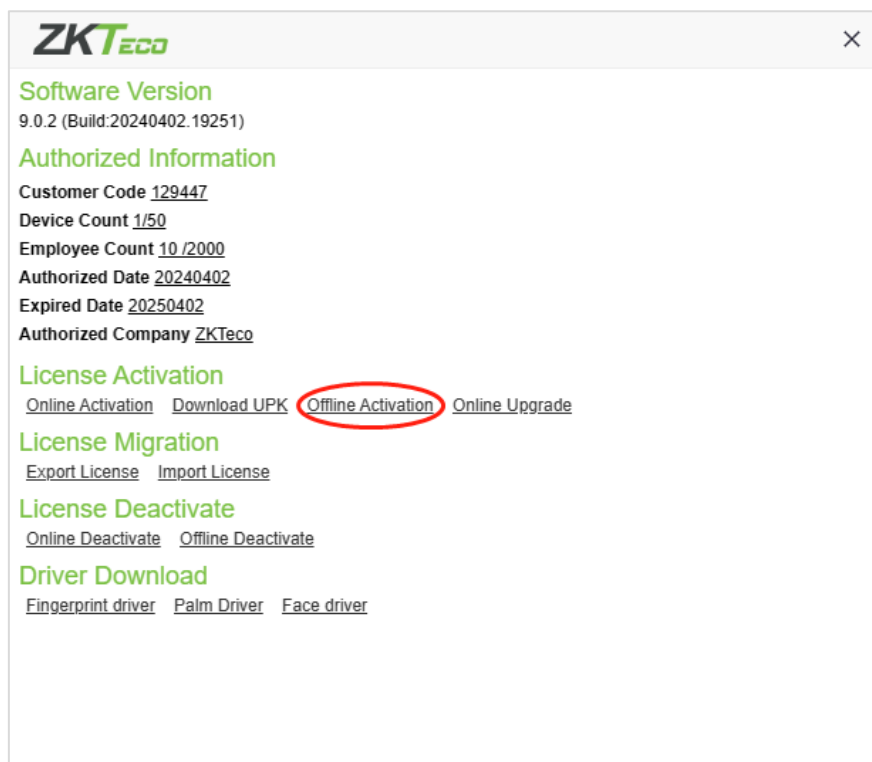
- On the **Download UPK** window, fill in the necessary registration information.
- On the **SN File** field, click **Browse** to select the xml file **XX_SN.xml** received from the sales team, and then click **Generate** to generate the **XX_UPK.xml** file.

The screenshot shows a 'Download UPK' dialog box with the following fields and values:

Field	Value
Company *	ZKTeco
Country *	China
City *	Xiamen
Email *	mike.wei@zkteco.com
Address *	Xiamen
Contact Person	
Telephone	
Industry	Information technolo
Supplier	
SN File *	Choose File Mike Testin...0402-SN.xml

Buttons: Generate, Cancel

- Once the **XX_UPK.xml** file is generated, you may access the following website to obtain the **XX_License.xml** file.
- Recommended to access [ZKBio WDMS Offline Activation License \(zkteco.com\)](http://zkteco.com) link, as it is faster and saves your time.
- Or you may send the **XX_UPK.xml** file back to the sales team. Then the team will send you the corresponding **XX_License.xml** xml file.
- Once you receive the **XX_License.xml** xml file, on the **About** interface, click **Offline Activation**.



- On the **Authenticate** window, fill in the authentication information, that is the Super Admin username and password to process the offline activation.

The 'Authenticate' window is shown. It has a title bar with the text 'Authenticate'. Inside, there are two input fields: 'Username*' with the value 'admin' and 'Password*' with masked characters (dots). At the bottom, there are two buttons: 'Confirm' (green) and 'Cancel' (white).

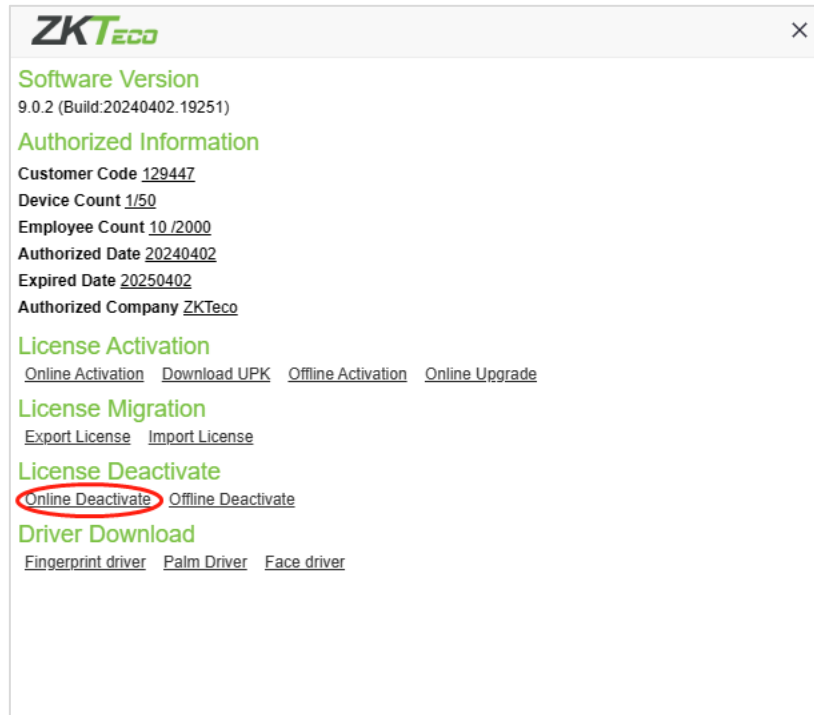
- On the **Offline Activation** window, click **Browse** to select the file **XX_License.xml**, and then click **Active** to successfully activate your software.

The 'Offline Activation' window is shown. It has a title bar with the text 'Offline Activation'. Inside, there is a 'License File*' label and a 'Choose File' button. To the right of the button, the file name 'Mike Testin...-License.xml' is displayed. Below this, a message says 'File name should end with -License.xml'. At the bottom, there are two buttons: 'Active' (green) and 'Cancel' (white).

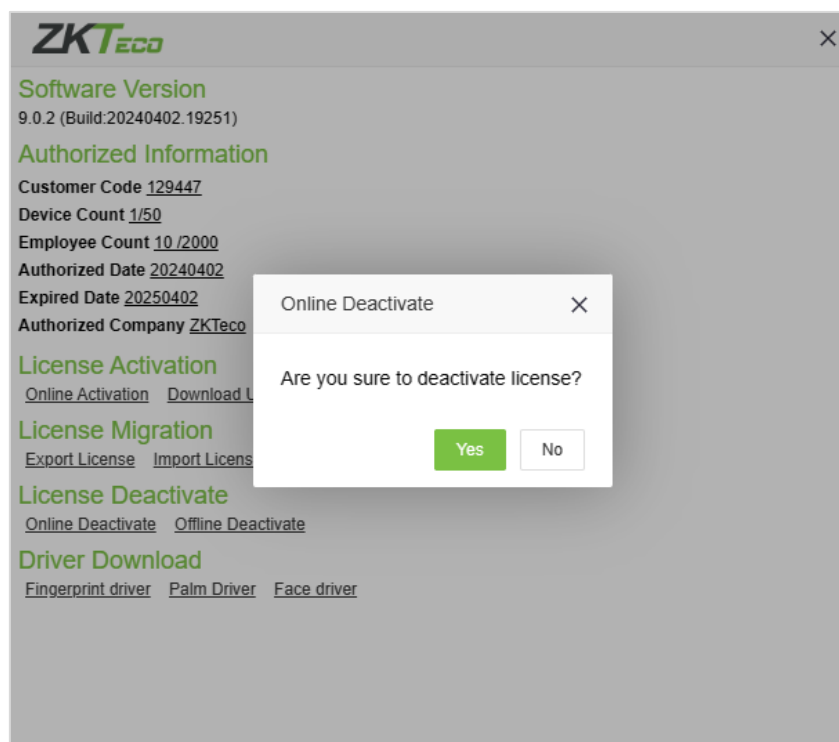
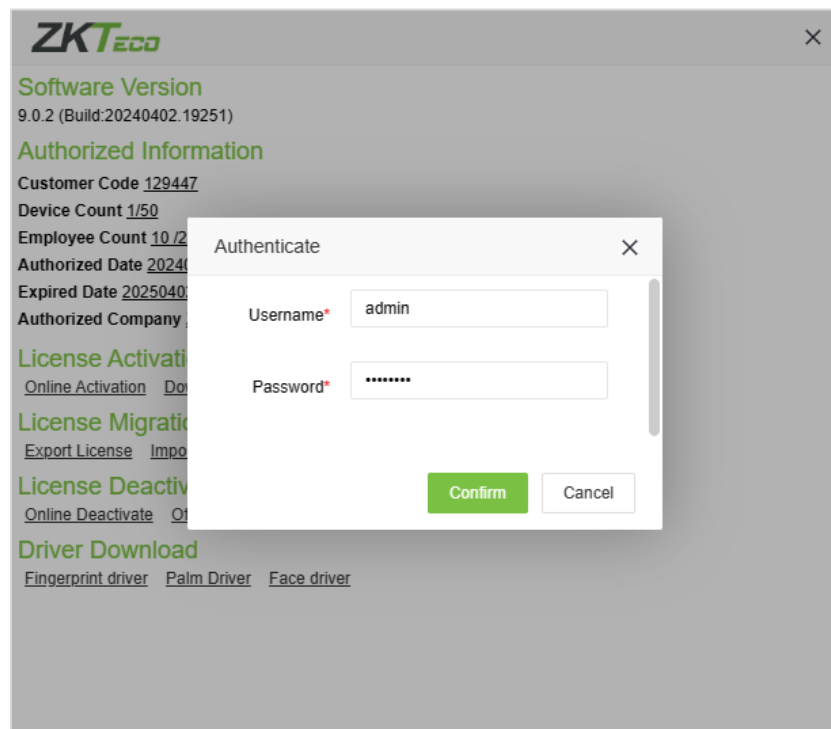
3 License Deactivate

3.1 Online Deactivate

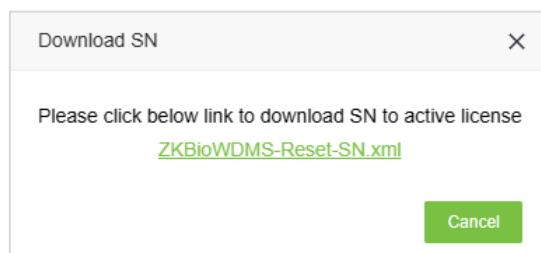
- For Online Deactivation, click [**About**] -> [**Online Deactivate**] as shown in the following figure.



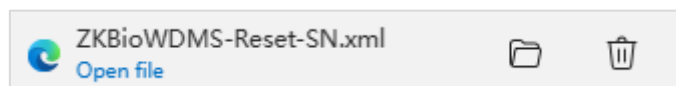
- Enter the username and password of the super administrator to authenticate. Click **Confirm**, then click **Yes** to proceed with the deactivation.



- Then, the user interface as shown in the following figure.

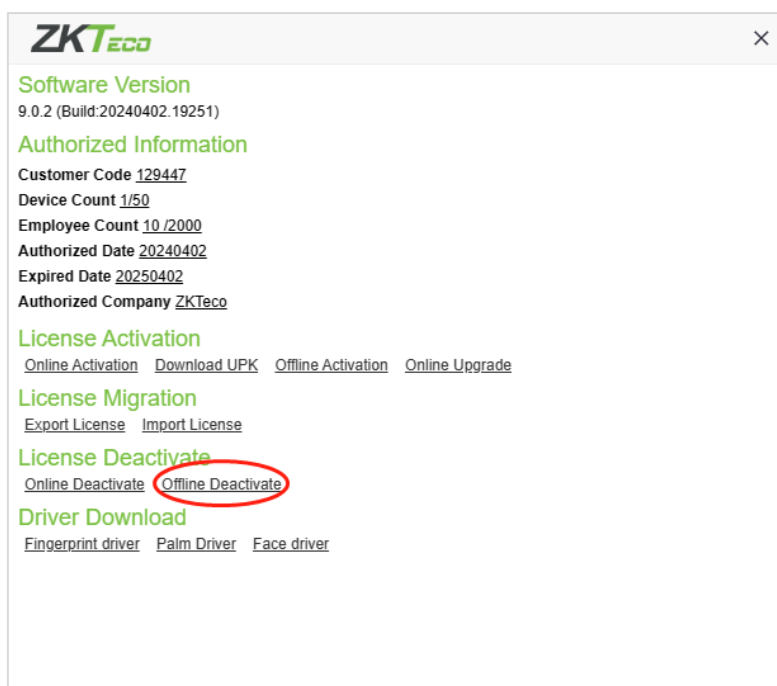


- Click "**ZKBioWDMS-Reset-SN.xml**" to download the reset license for software reactivation.

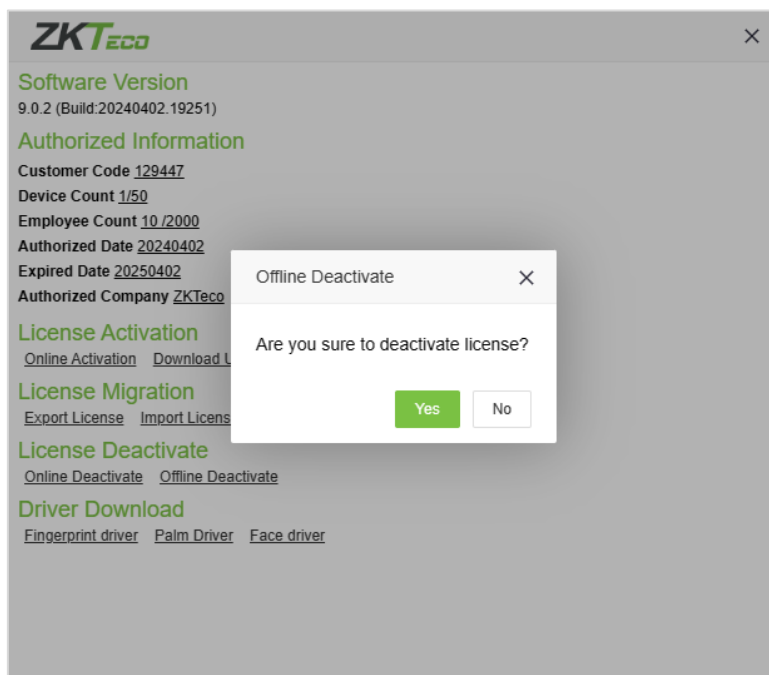
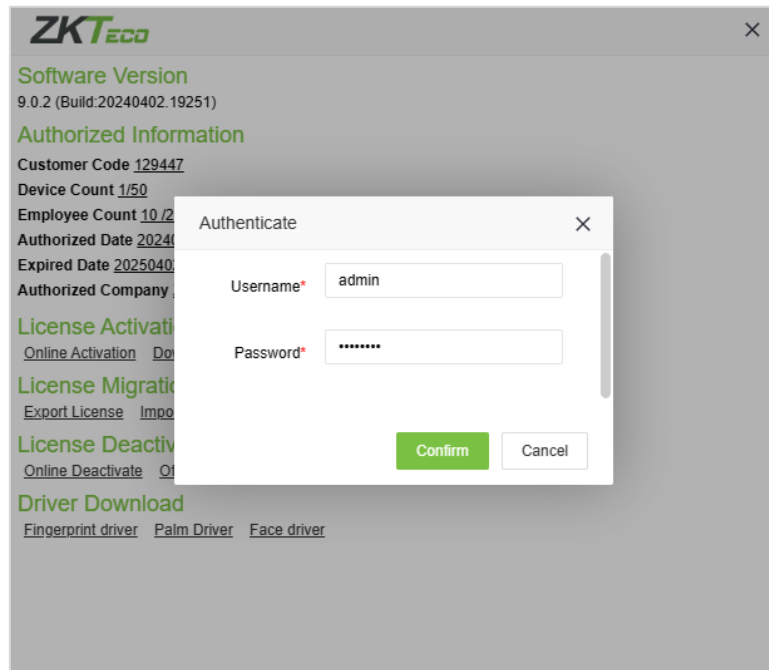


3.2 Offline Deactivate

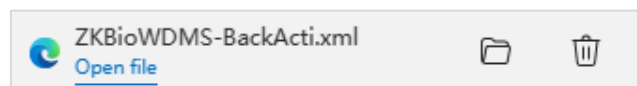
- For Offline Deactivation, click [**About**] -> [**Offline Deactivate**] as shown in the following figure.



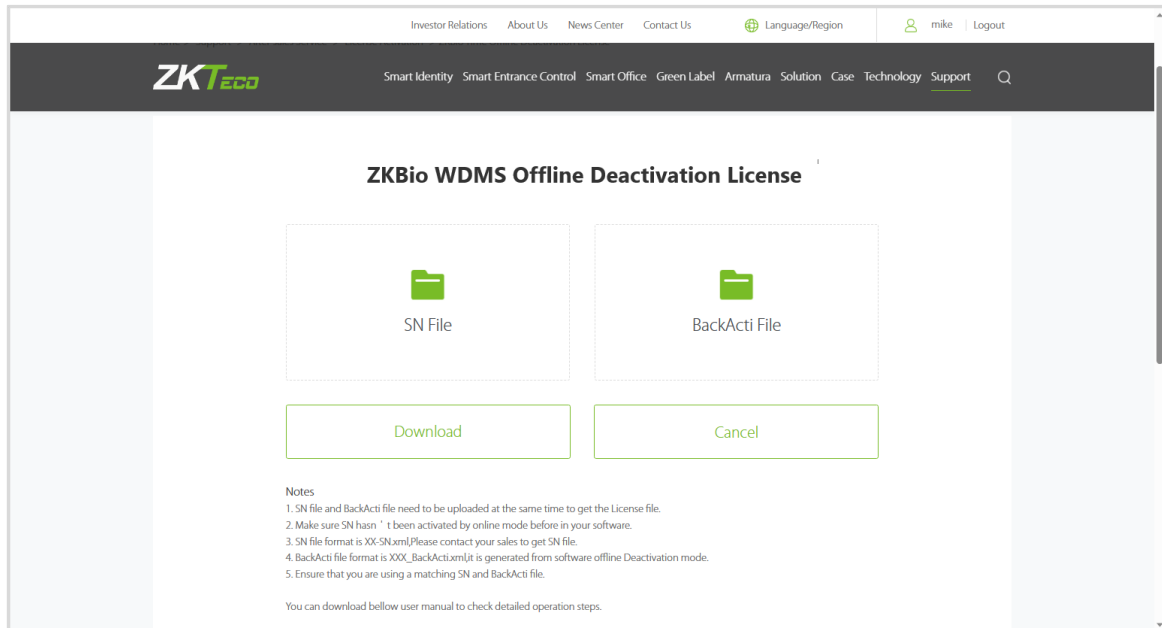
- Enter the username and password of the super administrator. Click **Confirm**, then click **Yes** to proceed with the deactivation.



- The system will automatically download the file.



- Recommended to access [ZKBio WDMS Offline Deactivation License \(zkteco.com\)](https://zkteco.com) link, as it is faster and saves your time.



- Upload the SN file and download the BackAction file. When you download the BackAction file, it will generate a new SN file that can be used for both online and offline activation. For specific steps, please refer to sections [2.1](#) and [2.2](#).

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